

ERLESTOKE PARISH COUNCIL

Parish Clerk – Louise Brebner

To: Councillor K Lewcock
Councillor A Rogers
Councillor C West
Councillor J B R Durham
Councillor F Morgan-Frise
Councillor J J R Hunt-Davis

08.05.2024

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12 paras 10 (2) (b) you are summoned to attend the **Annual Parish Council Meeting of Erlestoke Parish Council**. The meeting will be held **in the Parish Church on Tuesday 28th May 2024 at 8pm (following the Annual Parish Meeting at 7pm)** (LGA 1972 sch.12 para 10(2)(a)).

The Press and Public are welcome to attend the meeting, and speak in the “Public Participation” .

In accordance with the Parish Council’s Standing Order No. 60. Please note that due to the lack of signal in the venue, Erlestoke Parish Council are unable to offer the meeting to be accessible online.

Yours sincerely

Louise Brebner and Cllr A Rogers
Parish Clerk and Chair

Erlestoke Parish Council Meeting, 08.04.2024 Draft Agenda

Present:

Public Participation –

24/80 APOLOGIES –

24/81 DECLARATIONS OF INTEREST - nil

To receive any Declarations of Interest in respect of items on this agenda as required by the Code of Conduct adopted by the Parish Council.

Members are reminded that, in accordance with the Parish Council's Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests. –

24/82 MINUTES -To confirm as a correct record the minutes of the Parish Council

Meeting held on 08.04.2024

24/83 To Vote in a new Chairperson

24/84 To Vote in a new Vice Chairperson

24/85 REPORT FROM COUNCILLOR TAMARA REAY –

24/86 MEMBER OF PUBLIC EMAIL RE SPEEDING IN THE VILLAGE- We have been contacted re the current speed limit in the village High Street(30mph) and the dangers this is posing and the request to reduce this down to 20mph – to discuss

24/87 FINANCE

a. BANK BALANCES

i. Treasurers Account -

ii. Business Bank Instant -

b. Financial Church Contributions-

c. Bank Reconciliation to note/sign

- d. **Payments over £100 to note/sign**
- e. **Council to discuss a debit card moving forward**
- 24/88 WALC ANNUAL PAYMENT** – Councillors are asked to agree this payment
- 24/89 ANNUAL GOVERNANCE DOCUMENTS TO SIGN** (Smaller Authorities Audit Appointments (SAAA) as PKF Littlejohn LLP)
 - a. **Councillors are asked to declare Erlestone Parish Council exempt from the requirement for a limited assurance review**
 - b. **Agree Section 1**
 - c. **Agree Section 2**
 - d. **Accounts certified by RFO then agreed by Council**
 - e. **Any Further Audit documents –**
- 24/90 DATES OF PUBLIC ACCESSIBILITY TO THE PARISH ACCOUNTS**
- 24/91 WEBSITE INVOICE TO SIGN AND AGREE TO PAY-**
- 24/92 CICLA UPDATE** – ongoing
- 24/93 CLERK TIMESHEETS** - Council asked to note/sign timesheets for April/May
- 24/94 NEW WEBSITE** – ongoing
- 24/95 THE COMMUNITY INFRASTRUCTURE LEVY (CIL)** – ongoing, to keep on agenda till used
- 24/96 SECTION 85 LOCAL GOVERNANCE ACT 1972 RULING** – ongoing, Cllr A Rogers
- 24/97 FLOOD POLICY** – ongoing, a flood warden is needed for the flood policy
- 24/98 SWAST DEFIBRILLATOR SCHEME** – The Defibrillator has now been signed over to the council, council to note gift letter. The Defibrillator is now signed up to The Circuit, and the council have responsibility for this going forward. Cllr A Rogers has agreed to be its guardian and responsible for the check, Clerk will forward on information.
- 24/99 CRICKET PAVILION** – ongoing

24/100 INVOICE FROM WANSBOROUGH IN REGARDS TO SSE LEASE – this has now been paid into the account. SSE ongoing re their payments to the council, have been contacted twice, awaiting response.

24/101 GEORGE AND DRAGON PUB – ongoing

24/102 WHITE WELCOME GATES – ongoing

24/103 CHURCH WIFI – ongoing

24/104 PLAYGROUND INSPECTION – Cllr J Durham

24/105 HMK CHARLES 111 PORTRAIT – this has arrived, Council are asked to decide on placement or storage.

24/106 NATIONAL LOTTERY FUNDING FOR COMMUNITY PLAYGROUNDS-
ongoing

24/107 TELEPHONE KIOSK – ongoing

24/108 DRAIN CLEARING – Gully tanker visit for the end of February 2024, no report yet, Parish Steward has also reported several blocked drains to the gully team.

24/109 CORONATION LIVING HERITAGE FUND – ongoing

24/110 DDay 80th Anniversary – re email sent to councillors

24/111 PLANNING APPLICATIONS

PLANNING PROPOSED

Application No:	PL/2024/03312
Application Type:	Full planning permission
Proposal:	Construction of a retaining wall and associated land profiling within the secure perimeter
Site Address:	HMP Erlestoke, Erlestoke Park, Erlestoke, Wiltshire SN10 5TU

Deadline - **04/06/2024**

Officer – Meredith Baker

Erlestoke Parish Council would like to highlight that Erlestoke is a conservation area and consequently all planned tree work must be submitted to the Council via a ‘works to tree’ application. It is a simple process to check and apply online:

<https://www.gov.uk/apply-work-on-protected-tree>

PLANNING APPLICATIONS DETERMINED

Please note that all planning applications and planning applications determined are seen via email by the Council members although the applications are not necessarily in time to be included on the agenda.

24/112 Footpaths -

24/113 Cricket and Golf Club, Erlestoke Prison and EPC land –

24/114 Health and Well-being –

24/115 Police Community Support –

24/116 MOD and Erlestoke Woods –

- a. **MOP Frog update-** Clerk emailed MOD again, has now been passed along to the Ecology Department at the MOD, awaiting response

24/117 DATE FOR NEXT MEETING -